**VILLAGE BOARD OF TRUSTEES**

**MEETING (VIRTUAL)**

**DECEMBER 21, 2020**

Mayor Michael VandeVelde presiding

MEMBERS: Robert Cochran, Al Holbrook, Mike Catalano, Dennis Lutes,

OTHERS: Vince Luce, Becki Paternosh, Ed LeBarron, Chris Reese, Andrew Webster, Corbin Meleen, Mike Cipolla, Joseph Spann, Steve Cockram

**MAYOR/BOARD**

PUBLIC HEARINGS:

7:00 p.m. - LOCAL LAW #1-TAXICAB REGULATIONS

The public hearing was opened for public comments which there were none and the Hearing was closed at 7:15 p.m.

ACTION

**The board made a motion by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously to approve Local Law #1-Taxicab Regulations.**

7:15 p.m. - CABLE FRANCHISE AGREEMENT

There being no comments as to the Agreement, the Hearing was closed at 7:20 p.m.

ACTION

**The board made a motion by Trustee Lutes, seconded by Trustee Cochran and was carried unanimously to approve the Cable Franchise Agreement.**

7:20 p.m. – LOCAL LAW #2-MEYER DRIVE TRAFFIC DIRECTION CHANGE

The board discussed the Meyer Drive directional change which will be from the stop sign at the top of the hill to the stop sign at the bottom of the hill. It would be one way up just from that stop sign to the next stop. Following comments received from the public with some concerns voiced on the Meyer Drive Direction change, the Hearing was closed at 7:38 p.m.

ACTION

**The board made a motion by Trustee Holbrook, seconded by Trustee Lutes and was carried unanimously to approve Local Law #2-Meyer Drive Traffic Direction Change.**

MINUTES

**The board made a motion by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously to approve the minutes of 11/16/20.**

RESOLUTION #16-2020/SEQR-DECLARE INTENT TO BE LEAD AGENCY

VILLAGE OF WESTFIELD

WATER TREATMENT PLANT PUMP STATION

WHEREAS, the Village of Westfield Village Board of Trustees (hereinafter referred to as Village Board of Trustees) is considering constructing a new pump station building to replace an existing pump station at the Village of Westfield Water Treatment Plant located at 6812 Mt. Baldy Road (hereinafter referred to as Action); and

NOW, THEREFORE, BE IT RESOLVED THAT, the Village Board does hereby classify the above referenced Action to be a Type II Action under Section 617.5 (c) of the State Environmental Quality Review (SEQR) Regulations; and

BE IT FURTHER RESOLVED THAT,Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

BE IT FINALLY RESOLVED that, the Village Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action.

RESOLUTION #17-2020/MAIN STREET GRANT

Resolution by the Village Board of the Village of Westfield approving and endorsing Chautauqua Housing and Rehabilitation Improvement Corporation (CHRIC) in its application to NYS Homes and Community Renewal for funding under the New York Main Street Program.

WHEREAS, the CHRIC desires to apply for $20,000 dollars for a technical assistance project, up to $15,000 dollars in related streetscape funds and up to an additional $45,000 dollars in funds to alleviate COVID-19 impacts in the blocks contained in the downtown target area for a total potential request of $80,000 in financial assistance through the 2020 Consolidated Funding Application (CFA) under the New York Main Street Program; and

WHEREAS, the application proposes funding to assist the community and property owners to complete renovations to downtown “main street” and prepare buildings owners on Main Street between North Portage Street and Union Street to participate in a future New York Main Street renovation project; and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Westfield approves and endorses the 2020 New York Main Street program for assistance prepared and to be submitted by CHRIC.

**Passed by the following vote of all Village Board Members voting in favor thereof:**

**Affirmative: # Trustee Holbrook, Trustee Lutes, Trustee Catalano, Trustee Cochran**

Negative: # 0

POLICE REFORM UPDATE

The Mayor gave a brief update on the Police Reform Committee meeting. Derek Gregory had been our representative and has left the County DA’s office and we would like to replace him on the committee with Josh Saliano who is a new member of the County DA office.

**The board made a motion by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously to approve the appointment of Josh Saliano to the position previously held by Derek Gregory.**

2021 VILLAGE BOARD SCHEDULE 2021 HOLIDAY SCHEDULE

**The board made a motion to approve the schedules by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously.**

**POLICE DEPARTMENT**

MONTHLY REPORT

**The board made a motion to approve the Monthly Report by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.**

**FIRE DEPARTMENT**

MONTHLY REPORT

**The motion was made to approve the Monthly Report by Trustee Catalano seconded by Trustee Lutes and was carried unanimously.**

TRUCK 291 DAMAGE

Fire Chief Reese reported there had been some damage to Truck 291 on the rear driver’s side during the last windstorm when it backed into a pole. He will keep the board informed as to repairs, if any are necessary.

UPDATE ON PORTABLE RADIOS

He also reported he is proceeding with the ordering of the three portable radios for engine 291, 292 and truck 291, per the permissive referendum.

RECENT FIRE

The Mayor praised the Fire Department on their fantastic job with the recent house fire in Portland. Chief Reese stated the department represented Westfield very well and commended everyone in the department too.

**WDC**

UPDATE

Executive Director, Don McCord gave updates on new businesses throughout the Village area; the Coffee Shop, Florist Shop and Overhead Door which is located on Nichols Ave. He stated he would be giving Quarterly Reports to the Village Board and will keep everyone informed on what’s happening behind the scenes. The WDC is working with the Chamber of Commerce and various other groups. There is ongoing discussion on how to assist small businesses to get through this COVID period of time; especially during the winter months. He also noted there is ongoing interest from a few developers for properties.

**RECREATION DEPARTMENT**

MONTHLY REPORT

Andrew Webster read the Recreation Department Program Report which can also be found on file in the Clerk’s office at the Eason Hall.

**CODE ENFORCEMENT**

**The board made a motion to approve the Code Office Monthly Report by Trustee Cochran, seconded by Trustee Holbrook and was carried unanimously.**

**PUBLIC WORKS**

WAIVE WATER TAPPING FEE FOR 19 PEARL ST.

Ed explained that when the Devlin Agway building went up for auction, it got split up between there and the Crown Hill Stone building. It used to be a shared water service and it’s split off in the parking lot, with more on the Crown Hill building. Bill Miller who bought the Agway building does not want the shared water line.

**The board made a motion by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously to waive the water tapping fee for 19 Pearl Street.**

SECURITY CAMERA SYSTEM

Ed reported that lightning had struck the Security Camera at their buildings which shorted out the entire camera system. It would cost $2,900 to replace the system. The insurance company would only cover approximately $400 so he is not turning it into the insurance company. He stated he may have to transfer some funds at the end of the year to cover the cost of repairs. The board agreed for him to go ahead with that replacement.

**WATER & SEWER DEPARTMENT**

WPCF DIGESTER ISSUE

Andrew noted the problem with the new digester and the manufacturer is sending their engineer out January 4th to check it out. They are legally obligated through the contract to repair it, which they have no problem with doing it.

EXTENSION OF SLUDGE HAULING CONTRACT

Bestway is willing to extend the contract at the current price for another year from June 1st to May 31st to coincide with our fiscal year..

**The board made a motion to approve for the extension of the Sludge Hauling Contract by Trustee Cochran, seconded by Trustee Catalano and was carried unanimously.**

**ELECTRIC DEPARTMENT**

PROJECT UPDATE

Andrew Thompson reported that the West Rte. 5 Project has been completed and we are awaiting the Cable Co. to transfer their service from the old poles.

BID SCHEDULED FOR RECONDUCTORING

The E. Route 5 Reconductoring Bid-McKinley to Townline is scheduled for

January 14, 2021 @ 11:00 a.m. to be viewed remotely.

DECLARE 2 TRANSFORMERS AS SURPLUS

It was suggested perhaps more would be gained financially from these as scrap rather than attempting to resell them. Andrew will check it out.

**The board made a motion by Trustee Lutes, seconded by Trustee Holbrook and was carried unanimously to declare 2 pad mounted transformers as surplus.**

ELECTRIC LINE HELPER

**The board made a motion by Trustee Catalano, seconded by Trustee Cochran and was carried unanimously to approve Brian Kinney to the position of Electric Line Helper.**

**TREASURER**

REVENUE & EXPENSE REPORTS

The Treasurer noted that the Auditor would not be coming this year due to COVID but if there are any questions on the report we can direct the questions to them.

**The board made a motion by Trustee Holbrook, seconded by Trustee Catalano and was carried unanimously to approve the Revenue and Expense Reports.**

Trustee Holbrook Congratulated the Treasurer and her office on another outstanding Financial Report to which the Mayor agreed.

**CLERK**

WARRANTS

**The following warrants were approved on a motion made by Trustee Cochran, seconded by Trustee Lutes and was carried unanimously.**

**Electric W#31 $297,516.00**

**Capital Proj. Parking Lot W#14 3,942.75**

**General W#31 170,210.65**

**Capital Proj. WPCF Upgrade W#15 38,858.44**

**Electric W#30 278,532.47**

**Water W#31 62,863.97**

**Sewer W#33 85,643.11**

**Capital Reserve Youth Rec. W#16 4,813.95**

**Electric W#33 292,238.54**

**Water W#34 11,576.52**

**Sewer W#36 22,959.30**

**General W#33 73,634.91**

**There being no further business to come before the board the meeting was adjourned on a motion made by Trustee Catalano, seconded by Trustee Holbrook and was carried unanimously.**